



### REGISTERING FOR WORLD YOUTH DAY 2023

### TERMS AND CONDITIONS FOR PARTICIPATION CONTRIBUTIONS

#### I. GENERAL CONDITIONS

World Youth Day (WYD) is a religious event of the Catholic Church. It has no commercial purpose, and therefore it does not have the same organisational principles as those of sporting or musical events.

Within the general framework of the registration system, pilgrims who communicate their intention of participating in World Youth Day also agree to support the organisation of this religious event and therefore accept to make a **participation contribution**. When they register, pilgrims will also be able to make a donation to the **Solidarity Fund**. The purpose of this fund is to cover the cost of participation of young people coming from less fortunate parts of the world to enable them to attend the gathering. This expands the international dimension of World Youth Day.

There are different levels of contributions for participation. These have been set by the Lisbon World Youth Day 2023 Organising Committee and approved by the Dicastery for Laity, Family and Life. In exchange for making one of these participation contributions, registered pilgrims and volunteers can obtain various services and materials (packages). The Lisbon World Youth Day 2023 Local Organising Committee are offering three different ways to participate with different packages, according to the possible needs of different groups of pilgrims. The various contributions are specified in euro.

Each pilgrim group can register for WYD by completing the form that can be accessed via the official website <https://register.wyd-reg.org> or <https://www.lisboa2023.org>; They can then make payment of their contribution for participation, after choosing the package that best suits the group's needs. Pilgrims also make a voluntary donation to the Solidarity Fund. Both of these payments will be made by the group leader.

The different types of package are listed below. They differ according to length of stay in Lisbon and the services they include.



### TYPE A – FULL PARTICIPATION FROM 01/08/2023 TO 06/08/2023

**1-PACKAGE A1** includes **accommodation, meals, transport, insurance and pilgrim kit** from the evening of 31 July (dinner included) to the morning of 7 August (breakfast included).

It is also possible to request an extension of services for an additional day (30 July or 8 August), by selecting one of the following packages:

PACKAGE A1+ (30 Jul): provides the above-mentioned services from the evening of 30 July (dinner included) to the morning of 7 August (breakfast included).

PACKAGE A1+ (8 Aug): provides the above-mentioned services from the evening of 31 July (dinner included) to the morning of 8 August (breakfast included).

**2-PACKAGE A2** includes **meals, transport, insurance and pilgrim kit** from dinner on 31 July to dinner on 6 August.

**3-PACKAGE A3** includes **accommodation, transport, insurance and pilgrim kit** from the evening of 31 July to the morning of 7 August.

It is also possible to request an extension of services for an additional day (30 July or 8 August), by selecting one of the following packages:

PACKAGE A3+ (30 Jul) provides the above-mentioned services from the evening of 30 July to the morning of 7 August.

PACKAGE A3+ (8 Aug) provides the above-mentioned services from the evening of 31 July to the morning of 8 August.

**4-PACKAGE A4** includes **transport, insurance and pilgrim kit** from the morning of 1 August to the evening of 6 August.



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## TYPE B – WEEK-END FROM 04/08/2023 TO 06/08/2023

**1-PACKAGE B1** includes **accommodation, meals, transport, insurance and pilgrim kit** from the evening of 4 August (dinner included) to the morning of 7 August (breakfast included).

It is also possible to request an extension of services for an additional day (8 August) by selecting the following package:

PACKAGE B1+ provides the above-mentioned services from the evening of 4 August (dinner included) to the morning of 8 August (breakfast included).

**2-PACKAGE B2** includes **meals, transport, insurance and pilgrim kit** from dinner on 4 August to dinner on 6 August.

## TYPE C – VIGIL AND FINAL MASS FROM 05/08/2023 TO 06/08/2023

**1-PACKAGE C1** includes **transport, insurance and pilgrim kit**.

**2-PACKAGE C2** includes **picnic-type meals, transport, insurance and pilgrim kit** (from lunch on 5 August to lunch on 6 August)

## II. COSTS

Pilgrims' participation in World Youth Day is free. This means that each person can participate freely in the central events (Opening Mass, Papal Welcome, Way of the Cross, Vigil with the Holy Father and the Final Mass). Specific sectors will be available to pilgrims who are not registered. However, for logistical and safety reasons, and also to help cover the organisational costs, we invite all those who wish to join us at WYD to make the participation contribution. We also invite you to voluntarily contribute to the Solidarity Fund as a gesture of solidarity with less fortunate young people who wish to participate in World Youth Day.



### III. PARTICIPATION CONTRIBUTIONS

The following table illustrates the participation contributions that are being requested from participants to cover their expenses during World Youth Day, according to the packages they have chosen. A reduction of 10% will automatically be applied to all payments made by 31 December 2022. An automatic reduction of 5% will be applied to payments made between 1 January and 15 March 2023.

**Table of participation contributions**

Package	A1	A1+ (30Jul)	A1+ (8Aug)	A2	A3	A3+ (30Jul)	A3+ (8Aug)	A4	B1	B1+	B2	C1	C2
<b>Euro</b>	235	255	255	205	180	215	215	95	125	140	100	50	60

### IV. ADDITIONAL CONTRIBUTIONS FOR THE SOLIDARITY FUND

In addition to the participation contributions in the table above, WYD participants are invited to contribute to the Solidarity Fund with a voluntary donation of at least €10 per person. This fund will finance the participation of many young people from disadvantaged parts of the world at World Youth Day, and so extend the social and international dimension of the event. The groups from Portugal will make these donations to the Organising Committee of Portugal. Groups from other countries will send their donations to the Dicastery for Laity, Family and Life.

Note: Any surplus from this Fund will be subsequently allocated to other projects related to WYD.

### V. ACCOMMODATION

Participants who choose a package that includes accommodation will be given "simple accommodation" by the organisers of World Youth Day. This means accommodation in schools, public sports centres, parishes or family homes. Each participant should bring a sleeping bag and a mat.



Pilgrim groups that choose a package without accommodation included will have to organise this themselves in the way that best suits their needs.

On the night of 5 August 2023 after the Vigil, the pilgrims will spend the night outdoors at the event venue. Each participant will need to bring a sleeping bag and a mat.

## VI. ESTABLISHED PROCEDURES FOR THE PAYMENT OF CONTRIBUTIONS AND DONATIONS

Before participation contributions and donations to the Solidarity Fund can be made, the group leader must first register the group via the website <https://register.wyd-reg.org> or <https://www.lisboa2023.org>. This is done by entering the requested personal data and some information about the group. The leader will receive an email immediately with instructions to confirm the activation of the account and to create a password to access a reserved area. Then, by accessing this reserved area, the leader will be able to follow the established procedure to complete the registration of their group for World Youth Day and the payment of the contribution for participation and the Solidarity Fund.

Here we explain the stages of the procedure to make the payments for your participation contribution and donation to the Solidarity Fund:

1. The group leader must specify the number of participants in the group and the type of package chosen, on which the contribution amount to be paid will depend (the various contributions are shown in the table in section III of this document). The leader will also find information about reductions available on the basis of the payment date in the group's reserved area. The leader will declare the total amount of the donation to the Solidarity Fund to be given by the group (the registration system will automatically show a minimum of 10 euro for each participant in the group, which however can be modified by the leader).
2. After entering all the data and before making any payment, the group leader will see in the reserved area a summary of all the details concerning the participation contribution and donations to the Solidarity Fund. This must be confirmed by the leader.
3. Once the decision has been made to proceed with payment, the leader will have to choose whether to pay in a single instalment or in two instalments:

- The option to pay in one instalment is only available if the status of the group's registration is 'complete', since no changes can be made to the group's data after payment. Any reduction in force on the date of payment will be applied to the full amount of the participation contribution owed by the group.
  - If payment is made in two instalments, the group leader can set the percentage of the total amount of the participation contribution that he/she intends to pay with the first instalment, from a minimum of 25% up to a maximum of 75%. The first instalment may be paid even before the group's registration has been completed ("draft" status); the second instalment may only be paid when the registration is in "complete" status. After the payment of the second instalment, the payment of the participation contribution will be considered complete and it will no longer be possible to modify the group data. In both the first and second instalments, any reduction in force on the date of actual payment will be automatically applied to the participation contribution.
4. Once the number of instalments has been set, the group leader must indicate whether he/she wishes to make the payment by credit card or by bank transfer:
- In the case of payment by credit card (Visa or Mastercard), the leader must fill in the corresponding fields in the payment interface and then click on the 'Pay' button in order to complete the procedure. Credit card payments, if successful, will be automatically validated. The leader will be able to pay the participation contribution and the donation to the Solidarity Fund in a single transaction. The amount will be automatically split between the two purposes (split payment). However, it will always be possible to make a donation to the Solidarity Fund via the donation facility always available in the group's reserved area.
  - In the case of payment by bank transfer, the group leader will find in their reserved area the details of a specific "disposable" IBAN to be used exclusively for the payment in question. The leader will have the option of paying the participation contribution and the donation to the Solidarity Fund in a single bank transfer. The amount will be automatically divided between the two purposes (split payment). However, it will always be possible to make a donation to the Solidarity Fund via the donation facility always available in the group's reserved area. If successful, the payment will be validated as soon as the amount is available in the destination account. For international transfers outside the euro zone, it will also be necessary to



use the BIC/SWIFT code: BCOMPTPL. In the latter case, it may be necessary to wait up to seven days for the payment status to be updated.

The Organising Committee will not be able to confirm the group's participation until the transfer(s) of the full amount due for the participation contributions have been made and validated as described above. Given the nature and purpose of the payments, which represent a voluntary contribution of pilgrims to WYD, any bank transaction fees will be the responsibility of the person making the payment. Likewise, the costs related to currency exchange will be the responsibility of the person making the payment. The group leader will have to make sure that the amount paid for the contributions and for the Solidarity Fund, declared by the participants, arrives in full to the account of the beneficiary (i.e. the WYD Foundation Lisbon 2023 for the Solidarity Fund of the groups from Portugal and for the packages of all participants; the Dicastery for Laity, Family and Life for the Solidarity Fund of the groups not from Portugal). The verification and administrative validation of any incomplete transfers may take up to 30 days.

5. As soon as administrative validation has been completed, the registration system will generate a PDF document that the group leader can download from their reserved area. It will provide a receipt for the payment of participation contributions and the donation for the Solidarity Fund.

6. In principle, there will be no provision for reimbursement of payments made. The only exceptions will be for pilgrims who fail to obtain visas to enter Portugal. In those cases, the group leader must collect the proof of refusal for each group member who cannot attend World Youth Day because of visa refusal. The group leader will send this to the Lisbon Organising Committee and details concerning reimbursement will be agreed. The Committee may reimburse 90% of the sum paid by those pilgrims (bank charges incurred by the operation will be retained). The reimbursement to the group will be made with one bank transfer to the bank account number supplied by the leader. It will not be possible to make reimbursements separately to each individual member of the group. Reimbursements will be made within 90 days after the conclusion of World Youth Day.

7. For queries regarding reimbursements (see VI.6 of this document) or if there is no receipt of payment in the reserved area within 30 days (see VI.5 of this document), the group leader can contact the Lisbon Organising Committee at: [reembolso@lisboa2023.pa](mailto:reembolso@lisboa2023.pa).